Draft Budget 2021-2022

Cllrs Richard Edmondson, Haslett Schofield and Paul Selvey, met with the Clerk in October to review existing income and expenditure against budget and draft a budget for the next financial year.

Attached documents show income & expenditure for:

- actual Year End against budget for 2019/20
- 2020/21 at 9/12ths (to 31st December) and anticipated year end
- Draft budget for 2021/22
- Earmarked reserves
- Training Budget
- Allotments Budget

The budget includes the addition of a new budget line for Highways, and has split out the office expenditure from Clerk's expenses (mileage & subsistence). A new budget line has been added for software subscriptions (which have formerly come out of Neighbourhood Plan budget).

and makes provision to build on earmarked funds for:

- Tree Maintenance
- Defibrillator Cabinet
- Election costs in next cycle
- A future civic event

Based on the draft budget as presented, this would require a precept of £8920. This would represent no change to the precept. Based on the calculations available from Mid Suffolk, this represents an increase of £0.06 (0.21%) on a band D property.

Recommendation:

That Drinkstone Parish Council approve the proposed budget (DPC.21.01.01), and

That Drinkstone Parish Council directs Mid Suffolk District Council to pay the sum of £8,920.00, being the Parish Council's total precept requirement for the financial year commencing 1st April 2021

Α	B	С	D E	<u> </u>	G	<u> </u>	<u> </u>	J I	K	L L		M	N	0
Drinkstone Parish Council financial overvi		2017/2016	2040 204	0		2010 2020		2020 2024					Dest Bud 2024 22	1.46%
		2017/2018	<u> 2018 - 201</u>	. <u>9</u> % Against		<u>2019 - 2020</u>	% Against	2020 - 2021					Draft Budget 2021-22	
		Year End	Budget Year End	Budget		Year End	Budget	Approved Budget	At 31/12/20	% Against Budge	t Anticip	oated Year End		Notes
<u>INCOME</u>	Opening Reserves		4,986.42		£ 16,459.96									
precept		4823	8,440.00 £ 8,440.00	100.00%	£ 8,790.00	£ 8,790.00	100% £	8,920.00	8,920.00	171.43%	£	8,920.00 £	8,920.00	
interest		8.34	10.00 £ 14.78	147.80%	£ 10.00	£ 12.29	123% £		4.38	37.54%	£	7.51 £	15.00	\
Sale of Land Adjacent to Playing Field defibb donations		_	10.00 £ -	0.00%	£ 3,501.00 £ 10.00	£ 3,501.00	100% 0%	-	0.00 0.00					
transparancy grant		-	100.00 £ -	0.00%	£ 100.00	£ -	0%	-	0.00					
suffolk rural fund			126.36 £ -	0.00%	£ 126.36	£ -	0%	-	0.00					
locality funding VAT recovered		250 483.57	360.00 £ 276.18 200.00 £ 253.87	76.72% 126.94%	£ 350.00 £ 300.00	£ - 1,212.52	0% £ 404% £	350.00 750.00	0.00 369.05		£	1,000.00 632.66	500.00	
W ayleave			0.00 £ 1,497.00	120.9470	£ -	£ 1,212.32		-	0.00		L	032.00	. 500.00	
Grants		400	0.00 £ 7,125.00	-	£ -	£		-	0.00					
Credit or under payment CIL		_	0.00 £ 42.17	-	£ -	£ 75.00 -		-	0.50 8,731.43		c	8,731.43 £		
ALLOTMENTS		_	£ 65.95	-		£			0,/31.43)	£	0,/31.43	·	
rents		262	200.00 £ 241.00	120.50%	£ 200.00	£ 280.00	140%							
wayleave Refund from Bank indemnity scheme			10.00 £ 357.08	3570.80%	£ 150.00	£ 904.48	603% 904%							
Total income		6226.91	9,456.36 £ 18,313.03	193.66%	£ 13,537.36	£ 14,775.29	109%	1,120.00 £	9,105.36		£	19,291.60	15.00	
					==,====	,			-,					
payments														
payments			<u>BUDGET</u>											
		_					% Against 9/12ths Bu							
Clerk's salary		2525.8	2,255.33 £ 2,063.20	91.48%	£ 2,860.00	•	100% £	•	2,500.90	107.18%	£	3,751.35 £	3,500.00	
vertime/ contingency HMRC Tax & NI		-	0.00 £ - 505.60 £ 326.60	- 64.60%	£ 130.00 £ 500.00		0% £ 56% £	200.00 £ 300.00 £	- 252.59	0.00% 126.30%	£	300.00 £	300.00	VIA to earmarked reserves at end of ye
Clerk expenses		63.18	£ -	-	£ 200.00		156% £	350.00 £	260.72	111.74%	£	400.00	100.00	mileage & subsistance only
grass cutting		406.25	595.35 £ 617.10	103.65%	£ 600.00	£ -	0% £	650.00 £	562.50	129.81%	£	700.00 £	700.00	,
office stationery nsurance		388.68	50.00 £ 123.80	247.60%	£ 50.00		352% £	100.00 £ 375.00 £	195.48	293.22%	£	200.00 £	400.00	
SALC subscription		245.17	425.00 £ 418.30 252.35 £ 252.39	98.42% 100.02%	£ 425.00 £ 255.00		110% £ 133% £		331.97 260.70	132.79% 147.57%	£	331.97 £ 260.70 £	400.00 275.00	
training .		140	200.00 £ 117.00	58.50%	£ 850.00	£ -	0% £	400.00 £	100.00	37.50%	£	100.00 £	350.00	VIA to earmarked reserves at end of ye
nternal audit		121	90.00 £ 80.00	88.89%	£ 90.00		0% £	130.00 £	158.00	182.31%	£	158.00 £	160.00	
support for local organisations hall hire		-	100.00 £ - 260.00 £ 460.00	- 176.92%	£ 100.00 £ 260.00	£ -	0% £ 0% £	100.00 £ 300.00 £	246.92 40.00	370.38% 20.00%	£	350.00 £	250.00 115.00	
Litter bin emptying		265	320.00 £ 265.00	82.81%	£ 320.00	£ -	0% £	320.00 £	319.30	149.67%	£	319.30 £	330.00	
Defibrillator S137		7.05		101.99%	£ 7.05		118% £	10.00 £	6.24	93.60%	£	6.24	500.00	
ICO registration IT licences & subsciptions		-	35.00 £ 40.00	114.29%	£ 35.00	£ -	0% £	35.00 £	-	0.00%	£	35.00	35.00 200.00	
election costs		-	200.00 £ -	0.00%	£ 200.00	£ 104.78	70% £	110.00 £	-	0.00%	£	- £	110.00	
ree maintenance			1,100.00 £ -	0.00%	£ 1,100.00		0% £		425.00	106.25%	£	600.00 £		
footpath maintnenance			50.00 £ -	0.00%	£ 50.00		0% £		18.81	37.62%	£	35.00 £		
Highways												£	100.00	New budget line
playingfield equipment						-	£	500.00		0.00%	£	14,000.00		
playingfield maintenance playingfield inspection		47.53	1,050.00 £ 339.40 55.00 £ 48.71	32.32% 88.56%	£ 1,050.00 £ 55.00		0% £		73.66	0.00% 184.15%	£	- £	500.00 50.00	VIA to earmarked reserves at end of ye
vebsite		10		100.00%	£ 55.00 £ 10.00		133% £		/3.00	0.00%	£	10.00		
rit bins			0.00 £ -	-	£ -	£		50.00 £	-	0.00%	£	-		
and adjacent to playing field Registration of Parish Lands		372	_	-	£ -	£ £ 550.00 -		- £ 250.00 £	33.00	19.80%	£	- £	-	
Registration of Parish Lands Neighbourhood Plan	1		2,000.00 £ 551.22	- 27.56%	£ - £ 2,000.00		282%	- £	33.00 174.00		£	250.00 174.00 £	<u>-</u>	
Phone Box		410.8	£ -	-	-	-	£	100.00 £	-	0.00%	£	- <u>£</u>	50.00	
VAT paid		253.87	200.00 £ 456.25	228.13%	£ 200.00	£ -	0% £		374.08	112.22%	£	3,300.00 £	500.00	
Civic Event allotment				_			£	250.00 £	-	0.00%	£	-		
maintenance		70		238.20%	£ 160.00		24%							
water		284.1	150.00 £ 282.21	188.14%	£ 150.00		0%							
Unauthorised DD payment Total expenditure		5610.43	10,070.68 £ 6,839.49	67.91%	£ 11,657.05	£ 452.24 - £ 8,711.14	100%	10,040.00 £	6,333.87		£	25,396.56	£ 8,935.00	
Contingency		5010.15					10070	10/040.00 L	0,555.07		_			
CLOSING RESERVES. after contingency														
			4,372.10 £ 16,459.96			£ 18,329.60								

Training Budget

Clerk Workshops	3	25	£75.00 £425.00
Councillor Portfolio Training	4		£100.00
New Councillor Training	1	150	£150.00
Leadership Skills	1	100	£100.00

Reserves	March '18	March '19	March '20
Dlavingfield	£900.00	£900.00	£1,950.00
Playingfield Election	£200.00	£900.00	£1,950.00 £275.00
Defibrilator	£179.81	£179.81	£173.57
Neighbourhood Planning		£2,597.86	· · · · · · · · · · · · · · · · · · ·
Trees		£1,100.00	· · · · · · · · · · · · · · · · · · ·
General Reserve	£3,652.56	£11,161.00	£10,902.10
Phone Box	£0.00	£0.00	£0.00
Total	£4,932.37	£16,138.67	£16,998.53
Allotments Reserve	£54.05	£321.29	£1,331.07
Total Reserve	£4,986.42	£16,459.96	£18,329.60

Earmarked Funds	Marc	ch '18	Mover	nent	March	า '19	M	ovement	Marc	h '20	Bu	dget	Moveme	ent	Anticipate	d March '21
General Researve	£	3,652.56	-£7,5	08.44		£11,161.00		£258.90	£10	,902.10			-115	13.35	£22,415.4	5
Playingfield	£	900.00	£	-		£900.00	-£	1,050.00	£1	,950.00	£	500.00		-500	£2,450.0	0
Election	£	200.00	£	-		£200.00	-£	75.00	;	£275.00	£	110.00		-110	£385.0	0
Defibrilator	£	179.81	£	-		£179.81	£	6.24	:	£173.57	£	7.50		6.24	£167.3	3
Neighbourhood Planning	£	9,171.64	£ 6,57	73.78		£2,597.86	£	-	£2	2,597.86	£	-		174	£2,423.8	6
Trees			£ 1,10	00.00		£1,100.00	£	<u>-</u>	£1	,100.00	£	600.00		425	£675.0	0
Civic Event											£	250.00		-250	£250.0	0
	£1	4,104.01	£1	65.34		£16,138.67	-£	1,118.76	£16	6,998.53	£ 1	1,467.50	-1170	68.11	£28,766.6	4
Allotments	£	54.05	-£ 26	67.24	£	321.29	£	1,009.78	£ 1,	,331.07	£	10.00	;	35.58	£1,295.4	9
Total:	£1	14,158.06	-£1	01.90		£16,459.96		-£108.98	£18	3,329.60	£	1,477.50	-£11,7	32.53	£30,062.1	<u>3</u>

Drinkstone Parish Council	financial ov	ervie	ew 2019/2	<u>:0</u>										
	<u> 2018 - 2019</u>					2	<u> 2019 - 2020</u>			2020 - 2021				
	Opening Reserves Year End		Opening Reserves £ 321.29		To 31 October		% Against Budget		Approved Budget		o 31 December	% Against Budget	Draft Budget Notes	
INCOME	300.34			~	321.23									
rents	200.00	£	241.00	£	200.00	£	358.00	179%	£	360.00	£	105.00	29.17%	360
wayleave	10.00	£	357.08	£	150.00	£	-	0%	£	150.00	£	170.97	113.98%	100
Refund from Bank indemnity	y scheme					£	904.48	904%			£	120.15		
Total income	210.00	£	598.08	£	350.00	£	1,262.48	361%	£	510.00	£	396.12		460
<u>EXPENDITURE</u>														
payments	BUDGET													
maintenance	160.00	£	381.12	£	160.00	£	28.68	31%	£	250.00	£	-	0.00%	250
water	150.00	£	282.21	£	150.00	£	96.72	111%	£	175.00	£	311.55	178.03%	200
Unauthorised DD payment					-	£	452.24 -				£	120.15		
Total expenditure	310.00	£	663.33	£	310.00	£	577.64		£	425.00	£	431.70		450
Contingency CLOSING RESERVES, after				•										
contingency	286.54	£	321.29	£	361.29	£	1,006.13							